

BY - LAWS

of

SAINT CATHERINE OF SIENA ROSARY SOCIETY

NAME:

The name of the organization will be the Saint Catherine of Siena Rosary Society.

PURPOSE:

The purpose of the Saint Catherine of Siena Rosary Society will be:

- 1 - To foster an ardent devotion to the Blessed Virgin Mary by praying the Rosary.
- 2 - To provide the members with a program of spiritual, educational, social, and outreach activities under Catholic auspices.
- 3 - To sponsor fund-raising events for the purpose of supporting the growth of our Society and Parish.

MEMBERSHIP AND OBLIGATIONS:

- 1 - Any registered parishioner of Saint Catherine of Siena Church, over the age of fourteen, may be a member.
- 2 - If a member moves out of state, he or she may remain an Honorary Member of the Saint Catherine of Siena Rosary Society.
- 3 - If a member moves to a parish that does not have a Rosary Society, he or she may remain in the Saint Catherine of Siena Rosary Society as an Honorary Member.
- 4 - If a member leaves Saint Catherine of Siena and his or her new parish has a Rosary Society, that member should transfer to their new parish Rosary Society.

two years in succession. **HOWEVER, IN THE EVENT THAT NO ONE IS WILLING TO SERVE IN A VACATED POSITION, AND THE OUT-GOING OFFICER IS WILLING TO CONTINUE IN THAT POSITION, A PROPOSAL SHALL BE MADE TO THAT EFFECT AND VOTED UPON. IF THERE IS A "YES" VOTE BY THE MAJORITY PRESENT, THAT PERSON'S AGREEMENT SHALL BE PRESENTED TO THE PASTOR AND SPIRITUAL ADVISOR OF OUR ROSARY SOCIETY FOR HIS APPROVAL OR REFUSAL. IF APPROVAL IS GIVEN, IT WILL THEN BE ACCEPTED FOR AN OFFICE TO BE HELD FOR LONGER THAN ONE TERM OF TWO YEARS IN SUCCESSION.**

2 - Officers will be elected at the June meeting and begin their new term at the September meeting.

3 - The Pastor has final approval of all candidates for Office.

4 - For replacement of an Officer, the President will appoint a replacement, with the approval of the Pastor, until an election takes place.

DUTIES OF OFFICERS:

1 - Spiritual Director - is the Pastor of the Parish or his appointed priest-delegate. He is the source of direction and guidance for the Officers and for the activities of the members.

2 - President - will preside at all meetings of the Rosary Society, appoint all heads of committees, and is an ex-officio member of all committees. The President also enforces the By-Laws.

3 - Vice-President - performs the functions of the President when the President is absent and assists in the formulation and execution of a program of activity for the Rosary Society at the monthly meetings.

4 - Secretary - will keep the Minutes of all regular and special meetings of the Saint Catherine of Siena Rosary Society and handle all necessary correspondence for the Rosary Society.

5 - Treasurer - will collect all dues and keep a permanent, written record of all Rosary Society funds, receipts, and expenditures. The Treasurer will pay all bills as voted by the members, and the Treasurer's books will be audited once a year.

- 5 - Members will attend as many monthly meetings as possible.
- 6 - Members will pray the Rosary once every day, **if possible**.
- 7 - Members will pray the Rosary in church before each meeting.
- 8 - **Members will pray the Rosary following weekday Masses during the months of May and October, if possible.**
- 9 - Members will pay annual dues designated by the Rosary Society. If this were to pose a financial burden for any potential member, dues would be waived.

RIGHTS AND PRIVILEGES:

- 1 - Two Masses will be celebrated during the year for the intentions of the living members and for the souls of the deceased Rosary Society members. These Masses will be offered in May and October.
- 2 - One Mass will be celebrated for the soul of each deceased member at the time of death.
- 3 - A Rosary will be prayed for the soul of each deceased member according to the wishes of the family. This Rosary can be prayed at the wake or funeral of the deceased or at a general meeting of the Rosary Society.
- 4 - As an expression of sympathy, a Mass will be celebrated for the soul of a deceased member's immediate family (spouse, children, parents).
- 5 - As a memorial for a deceased member of the Rosary Society, a floral Rosary or an equivalent monetary donation in memory of the deceased Rosary Society member will be offered to the member's family.

OFFICERS:

The Officers of the Saint Catherine of Siena Rosary Society will be comprised of the President, Vice-President, Secretary, and Treasurer. The Spiritual Director will be the Pastor of Saint Catherine of Siena Church.

- 1 - The Officers will be elected for a term of two years unless appointed by the President. No Officer will serve in the same office for more than one term of

COMMITTEES:

1 - Nominating - the President will appoint a Nominating Committee in March, and it will be comprised of three members. The Committee will obtain the advance consent of those to be nominated and present the slate of candidates at the May meeting. To be nominated, a candidate must be a registered member of Saint Catherine of Siena Parish and must have been an active member of the Rosary Society for at least one year.

2 - Historian - will keep a current history of events through photographs and written word or any other materials related to the Rosary Society.

3 - Sunshine - as an expression of sympathy, one person will be responsible for obtaining appropriate Mass cards at the death of the spouse, children, or parents of a Rosary Society member.

On behalf of the Rosary Society, a second member will extend get-well wishes for ill or hospitalized Rosary Society members as well as congratulations or other expressions of good will on appropriate occasions.

4 - Program - to seek out and plan spiritual and appropriate activities that will further enhance the meetings.

5- Special Committee - **The President will appoint members to serve on a committee to attain a particular goal. The committee members will meet, research, and work to achieve a workable solution. After compiling their findings, a report will be submitted to the President for review. This report will then be added to the Agenda for the next meeting for open discussion by the members of the Rosary Society and, if applicable, a vote for approval will then be taken. Following this, no further discussion will take place.**

MEETINGS:

Regular meetings will be held once a month, with the exception of July and August. Members will assemble in church to pray the Rosary, followed by the meeting in the Undercroft.

The President or, in his or her absence, the Vice-President, has the discretion to cancel a meeting in consultation with the Spiritual Director. In the event that a meeting has to be canceled, an e-mail message will be sent to all members. For those without e-mail, **they will be contacted by phone by a designated member.**

ORDER OF BUSINESS MEETING:

- 1 - begin and end the evening with a prayer
- 2 - meeting called to order by the President
- 3 - Minutes of previous meeting to be distributed **and approved by the majority present.**
- 4 - The Treasurer's report **will be distributed and approved by the majority present.**
- 5 - Committee reports
- 6 - old business
- 7 - new business
- 8 - remarks by the Spiritual Director and / or Program
- 9 - adjournment

AMENDMENTS:

The Saint Catherine of Siena Rosary Society By-Laws will be added to or amended, according to its needs.

The President will appoint members to serve on this committee to review the By-Laws. The committee will meet, research, and work to achieve review of the By-Laws. Upon completion, the committee will submit a report to the President for review. This report will then be added to the Agenda for the next meeting for discussion and, if applicable, a vote for approval by the majority present. Changes will then be forwarded to the Spiritual Director for approval. Changes will then be put into place.

FINANCIAL DISPOSITION:

Any money or profits made by the Rosary Society must first be presented to the Rosary Society, and the disposition of it will be properly presented to and voted upon by the membership.

All committee heads will submit a requisition to the Treasurer for any expense. The Treasurer will pay all bills, with the approval of the President and membership. Any financial emergency that arises prior to a monthly meeting will be handled by the President and Executive Board.

I hereby set my name in writing that the above written By-Laws have been approved as read by the Charter members of the Saint Catherine of Siena Rosary Society at the regular monthly meeting of

(date)

Fr. Ceslav Lalubski 7/30/11
(signed) Joan Kelly, President

Joan Kelly, President
7/30/11